



Delegate registration.

A Brief: The movie lovers & visitors of PIFF register themselves on official site under 'Delegate' by paying a certain amount kept as **Catalogue Fee** (by cash or card). After registering on website, they get a number e.g PIFF1456, which they show at registration counter and get the admission card printed. This card is pass for entire week and non-transferable. The agency will manage all this activity by coordinating with Website manager & PIFF office. It's just like Ticketing agency.

1. The Online registration starts from 1st December 2017 to 18 Jan 2018.
2. The actual printing of card & accepting money on live counter starts from 24th Dec 2017 till last day of event which is 18th Jan 2018.
3. The 5 counters: City Pride Kothrud, City Pride Satara Road, Inox Camp, Mangala Talkies, Carnival Cinema-PCMC.
4. Reporting time will be 10:30 AM to 7:00 PM. And during the festival it will be 10:00 Am to 8 PM.
5. The agency will conduct the training for interns provided by PIFF for smooth functioning.
6. The agency will submit daily money collection report to PIFF / or its official.
7. The agency will also manage the 'Offline Users' directly visiting the venues for registration.
8. The catalogue distribution by checking valid 'Delegate Pass' and stamping has to be carried out by the agency.
9. The Agency will not issue the catalogue to sponsors, invitees, guest etc without prior approval.